



# Check Check *double check*

Congratulations with your new home! Before your big move gets underway, we're here to help you get started. From changing your forwarding address to transferring subscriptions, to the big day itself. With the ultimate Erkende Verhuizers moving checklist, you can rest assured, you won't leave anything behind!

## *Tip*

Your Erkende Verhuizer guides you through the process with these **orange todos** in the checklist!



## *Moving Checklist*

It's all taken care of.

**Zeker bij** |  **ERKENDE  
VERHUIZERS**



## When you know *you're moving*

- |  |   |
|--|---|
| <input type="checkbox"/> Request quotes via <a href="http://www.erkendeverhuizers.nl">www.erkendeverhuizers.nl</a> or <a href="http://www.verhuizen.nl">www.verhuizen.nl</a> | <input type="checkbox"/> Request special leave from your employer   |
| <input type="checkbox"/> Plan the move date and make appointments with your Erkende Verhuizer  | <input type="checkbox"/> Request extra days off if needed   |
| <input type="checkbox"/> Ask your employer about a relocation allowance  | <input type="checkbox"/> Confirm measurements in your new home  |
| <input type="checkbox"/> Cancel your old rental agreement  | <input type="checkbox"/> Inform your housekeeper about your move  |
| <input type="checkbox"/> Transfer phone, internet and TV subscriptions   | <input type="checkbox"/> Arrange the PostNL removal service   |
| <input type="checkbox"/> Inform your child(ren)'s school(s)  | <input type="checkbox"/> Start clearing up  |
| <input type="checkbox"/> Make arrangements with the new residents of your old home   | <input type="checkbox"/> Find out about schools, childcare, public transport, waste disposal and municipal regulations in your new place of residence |
| <input type="checkbox"/> Make arrangements with the old occupants of your new home   | <input type="checkbox"/> Enroll your child(ren) in a new school   |
| <input type="checkbox"/> Inquire about options for rent allowance  |   |






## 4 to 2 weeks *before the move*

- |  |   |
|--|---|
| <input type="checkbox"/> Inform your insurance company about the move                                | <input type="checkbox"/> Register with a new GP, dentist and pharmacy       |
| <input type="checkbox"/> Switch off electricity, gas and water at your old address                   | <input type="checkbox"/> Request (or transfer) parking permits              |
| <input type="checkbox"/> Check the electricity, gas and water connections at new residential address | <input type="checkbox"/> Arrange temporary storage for items if necessary   |
| <input type="checkbox"/> Measure the water level in your old home                                    | <input type="checkbox"/> Clear away items you don't intend to take with you |


## 2 weeks *before the move*

- |  |  |
|--|--|
| <input type="checkbox"/> Register with your new municipality   | <input type="checkbox"/> Arrange daycare for children and pets on the moving day   |
| <input type="checkbox"/> Confirm change of address with:   | <input type="checkbox"/> Inform friends, family and the caretaker  |
| <ul style="list-style-type: none"> <li>▶ Your landlord or homeowner association</li> <li>▶ Tax authorities</li> <li>▶ Bank</li> <li>▶ Workplace</li> <li>▶ School or childcare</li> <li>▶ Energy supplier</li> <li>▶ Water supplier</li> <li>▶ Telecom providers (internet, telephone, tv)</li> <li>▶ Insurance providers: health, home, car, building and travel insurance</li> </ul> | <ul style="list-style-type: none"> <li>▶ Subscription and memberships such as streaming services, delivery services, magazines/newspapers, gym and library</li> <li>▶ Healthcare Providers: general practitioner, dentist, pharmacy and physiotherapist</li> <li>▶ Caretaking services: cleaning and gardening etc.</li> </ul> |
|  | <input type="checkbox"/> Return library books  |
|  | <input type="checkbox"/> Store important papers and valuables away in a safe   |

## 1 week before *the move*

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Clean your new home   |  | <input type="checkbox"/> Arrange food and drink for the packing and moving day   |
| <input type="checkbox"/> Remove fixed lamps from the ceiling in your current home                      |  | <input type="checkbox"/> Buy enough coffee and other supplies for your new home  |
| <input type="checkbox"/> Remove curtains from the walls (except in the bedrooms)                       |  | <input type="checkbox"/> Arrange waste disposal                                  |
| <input type="checkbox"/> Inform suppliers about the move   |   | <input type="checkbox"/> Clear and clean the garbage containers at your old home |
| <input type="checkbox"/> Pack away items you no longer need  |  | <input type="checkbox"/> Remove any (minor) chemical waste                       |
| <input type="checkbox"/> Provide tools to disassemble furniture or leave this to the Erkende Verhuizer |  | <input type="checkbox"/> Donate or throw away items you no longer need           |
| <input type="checkbox"/> Check if you have enough waste disposal bags                                  |   |  |

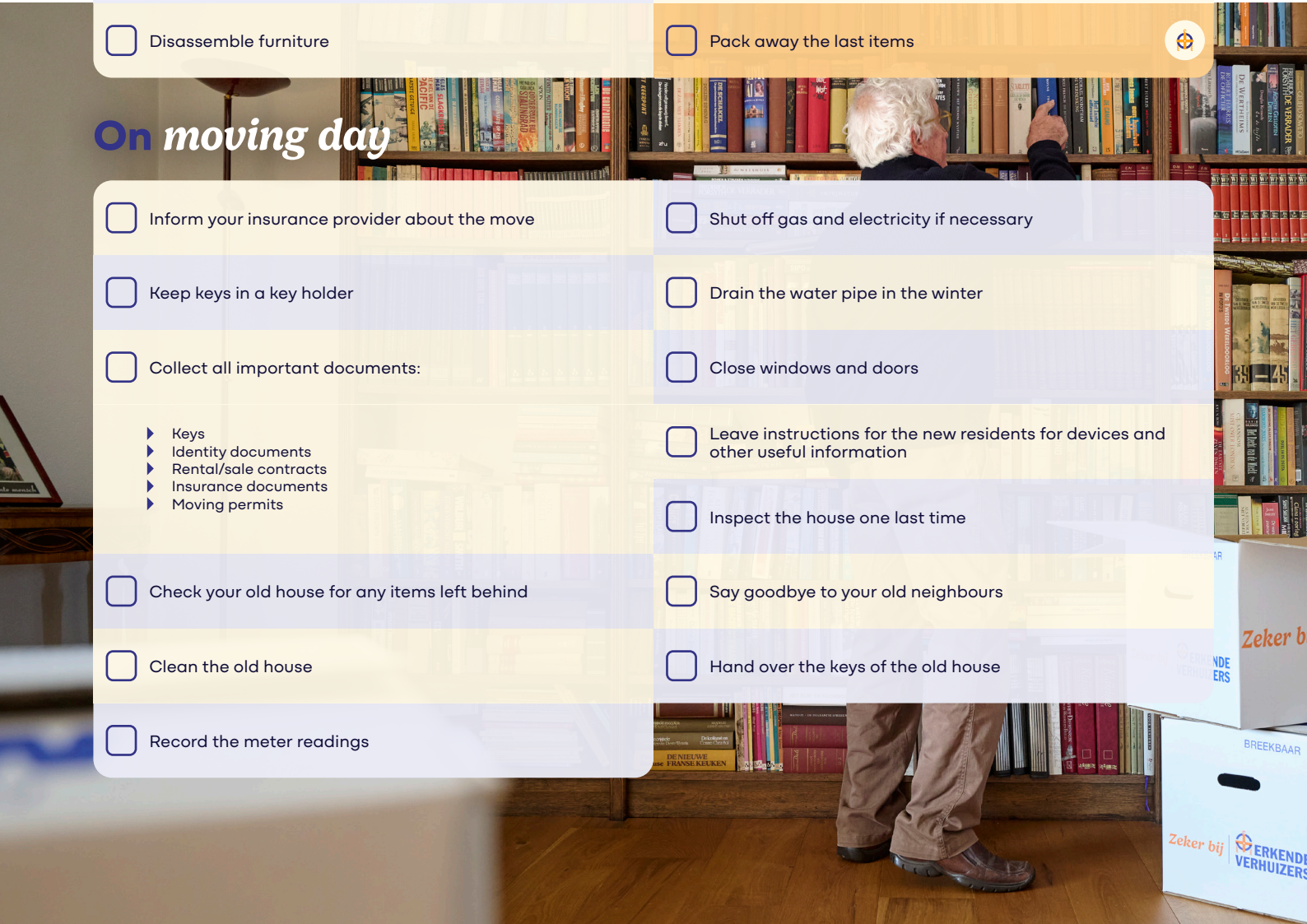
## 1 day before *the move*

- |  |   |
|--|---|
| <input type="checkbox"/> Defrost and clean the refrigerator and freezer                                      | <input type="checkbox"/> Remove curtains, lamps and paintings from walls and ceilings   |
| <input type="checkbox"/> Secure the drum in your washing machine to prevent excessive motion during the move | <input type="checkbox"/> Keep a space free on the street for the moving van or moving elevator  |
| <input type="checkbox"/> Disassemble furniture   | <input type="checkbox"/> Pack away the last items  |

## On *moving day*

- |  |  |
|--|--|
| <input type="checkbox"/> Inform your insurance provider about the move   | <input type="checkbox"/> Shut off gas and electricity if necessary   |
| <input type="checkbox"/> Keep keys in a key holder   | <input type="checkbox"/> Drain the water pipe in the winter  |
| <input type="checkbox"/> Collect all important documents: <ul style="list-style-type: none"><li>▶ Keys</li><li>▶ Identity documents</li><li>▶ Rental/sale contracts</li><li>▶ Insurance documents</li><li>▶ Moving permits</li></ul> | <input type="checkbox"/> Close windows and doors   |
| <input type="checkbox"/> Check your old house for any items left behind  | <input type="checkbox"/> Leave instructions for the new residents for devices and other useful information |
| <input type="checkbox"/> Clean the old house   | <input type="checkbox"/> Inspect the house one last time   |
| <input type="checkbox"/> Record the meter readings   | <input type="checkbox"/> Say goodbye to your old neighbours  |
|  | <input type="checkbox"/> Hand over the keys of the old house   |

tips  
for  
moving





## After arriving at *your new home*

☐ Ensure the movers place items in the correct area/room

☐ Hang up bedroom curtains



☐ Check unpacked items for damage

☐ Allow the fridge and freezer to set for a day

☐ Arrange payment with your Erkende Verhuizer

☐ Place washing machine and remove lock

☐ Make a room habitable as soon as possible

## After your *move*

☐ Unpack everything or call your Erkende Verhuizer to arrange this



☐ Make an appointment with your Erkende Verhuizer to collect empty moving boxes

☐ Report any damage resulting from the move to your Erkende Verhuizer within 14 days

## 1 month after your *move*

☐ Have items placed or paintings hung by your Erkende Verhuizer Handyman service



Psst... you can find many  
more useful tips and  
videos on the website  
[www.erkendeverhuizers.nl](http://www.erkendeverhuizers.nl)

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VERHUIZERS**